



PLANNING & PLACE DIRECTORATE

SUSTAINABLE TRANSPORT OFFICER

(Band D, full time (we are seeking 2 x full time equivalents each doing 37.5 hours/week, though part time hours of 30/week, or job shares equating to 37.5 hours/week may be considered) fixed term (1.5 years)

People and Nature Thriving Together Programme

With the support of the National Lottery Heritage Fund and national lottery players, this post is part of a team that the Cairngorms National Park Authority is recruiting to lead innovative, collaborative, and transformative change as we tackle the climate emergency and nature crisis and deliver an economy that works for all. Our ambition is large scale, inclusive, transformational change that delivers our collective climate and biodiversity responsibilities. Acting comprehensively across the UK's largest National Park, you will give residents and visitors the tools to make a difference. With over 45 committed partners, our collective endeavour is for the Park to become a global exemplar with integrity and heart, where the future is placed in the hands of the people and communities that live, work and visit here. The People and Nature Thriving Together Programme is in an NLHF development phase which will culminate in the production of a full application to the NLHF.

Purpose

Reporting to the Infrastructure Manager, the purpose of this role is to provide coordination and support for the development and implementation of the Place and People and theme projects focusing on **Active Travel**.

This post will contribute to the development of the project plans for the delivery phase of Stage 2 of the NLHF application.

Responsibilities

- Working with key project partners, community groups and residents to develop innovative sustainable transport project proposals
- Support appropriate Scottish Transport Appraisal Guidance (STAG) assessments for key routes and communities
- Apply innovation, best practise and research in the development and delivery of sustainable transport projects, including trial projects and their supporting operational/business case.
- Develop feasibility and economic appraisal options working with colleagues and stakeholders to develop into outline and full business cases.
- Undertake and support community & partner consultation on Active Travel and sustainable travel projects:

- Identification and mitigation of risks to enable successful delivery of schemes.
- Prepare relevant tender documentation, coordinate, contract and manage the design, costing and consents for the development of the Active Travel and sustainable transport projects.
- Contribute to the development of monitoring and evaluation frameworks. Monitor, measure, evaluate and report on sustainable transport projects and their delivery within agreed formats and timescales in accordance with frameworks:
- Contribute to the development of policies and strategies that deliver active travel and sustainable transport across the Park.
- Represent the Park Authority and Cairngorms 30 as appropriate partnership meetings.

General

- Contribute to the work of the People and Place Directorate and CNPA as a whole and ensuring compliance with financial procedures;
- Contribute to the delivery of the National Park Partnership Plan;
- To conduct other work, as necessary; and
- All post holders are required to be flexible with regards their job description so that the organisation can adapt to new opportunities and priorities over time.

Person Specification - Knowledge, experience and training

ESSENTIAL

- Experience and knowledge of Active Travel infrastructure design, development and construction; Non-Motorised User (NMU) routes, paths, cycle friendly roads, Community transport and car share
- Experience of working in the field of community development and/or economic or business development and administration
- Wide ranging project management experience, including managing short-term contracts with specific experience of contracting and managing NMU and path design specialists
- Experience of working in partnership with a range of stakeholders in the public and private sector, including community engagement
- Experience of planning and delivering action research projects
- Ability to think strategically and be able to apply his/her skills and intellect to a range of issues as the priorities of the CNPA evolve and develop over time
- Excellent communication skills – verbal, written and presentational
- IT skills – word processing, spread-sheets, databases

DESIRABLE

- An understanding of the purpose and aims of the Cairngorms National Park.



- Familiarity with active travel development in a remote rural area.
- Experience of community engagement and consultation in a remote rural area.
- Experience of successfully managing conflict resolution involving communities & land (& road) managers.
- Knowledge of Gaelic