

## Carrbridge Capercaillie Community Working Group - Actions

Actions: 26 Feb 2019	Responsible	Status
Create a project information leaflet to distribute to all households in the village.	Carolyn	Live
Visit every household in the village to canvass further thoughts & ideas related to the topics discussed at the events on 7 & 9 Feb and answer any questions about the project.	Carolyn & Emma	Live
Continue advertised meet & greet sessions in the village until at least the end of March.	Emma	Live
Continue promoting the online survey until at least the end of March.	Carolyn	Live

Actions: 10 Jan 2019	Responsible	Status
Create a Carrbridge Nature noticeboard to act as a project information hub in the village.	Charlie	Complete
Share potential capercaillie related volunteering activities people might be interested in.	All	Complete
Share potential capercaillie related events people might be interested in.	All	Complete
Add the following to the project webpage: - summary of all Working Groups, their membership & areas of work within the project - updated FAQs about the project	Carolyn	Complete
Book main hall for Thu 7 Feb and Sat 9 Feb	Charlie	Complete
Create the following to advertise the events on 7 & 9 Feb: - a flyer to be delivered to all households in the village - a poster for use in the village - an Eventbrite page - social media posts - editorial for the Strathy	Carolyn	Complete
Gather materials for a capercaillie curiosity table for the events 7 & 9 Feb	Frank	Complete
Invite representatives from other Working Groups to attend the events on 7 & 9 Feb	Carolyn	Complete

Actions: 22 Nov 2018	Responsible	Status
Create a personalised Christmas card from Emma including her contact details and deliver to all households in the village.	Carolyn & Emma	Complete
Develop and circulate initial plans for a launch event in the village – date TBC.	Carolyn	Complete
Use Carrbridge Nature and Carrbridge News Facebook pages to share updates about the project (and advertise the above event).	Carolyn	Ongoing
Share the nature & capercaillie related signage audit from across the CNP.	Emma	Complete
Share updates as relevant from the Scottish Capercaillie Sub-Group.	Molly	Ongoing
Share updates as relevant from the other Working Groups within the project.	Carolyn	Ongoing
Book hall for next meeting – 10 Jan	Charlie	Complete

<b>Actions: 18 Oct 2018</b>	<b>Responsible</b>	<b>Status</b>
Circulate the membership of all Working Groups within the project.	Carolyn	Complete
Investigate potential options for a temporary / seasonal base in the village.	Emma	Ongoing
Update group re feedback from HLF in particular related to the story mapping work.	Carolyn	Complete
Draft a project webpage/s to be hosted on the CNPA website.	Alison	Complete
Attend the Community Christmas Fair to meet and chat to attendees re the project.	Emma	Complete
Book hall for next meeting – 22 Nov	Charlie	Complete

<b>Actions: 13 Sept 2018</b>	<b>Responsible</b>	<b>Status</b>
Prepare FAQs about the project to be published online.	Alison	Complete
Create map of the project's boundaries around Carrbridge.	Emma	Complete
Prepare initial ideas re the types of activities the Carrbridge Capercaillie Community Ranger could deliver & support in the village.	Emma	Complete
Update group re capercaillie monitoring results as relevant.	Molly	Ongoing
Book hall for next meeting – 18 Oct	Charlie	Complete