

CAIRNGORMS NATIONAL PARK AUTHORITY

FOR DECISION

Title: INTERNAL AUDIT REVIEW: PROJECT MANAGEMENT

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Purpose

This paper presents the internal auditor's review of the Authority's project management processes, conducted as part of the agreed 2014/15 internal audit programme.

Recommendations

The Committee is asked to:

- i. **Consider the internal auditor's report on the Authority's project management processes;**
- ii. **Endorse the management responses to the recommendations for action raised by the internal auditor.**

Executive Summary

1. The Authority's internal auditors, KPMG, have undertaken a pre-implementation review of the Authority's Records management processes. This review delivers the third component of the agreed internal audit plan for 2014/15 which is driven by an assessment of the Authority's strategic risk registers.
2. The full report arising from the review is included as Annex I to this paper.
3. The report highlights 1 moderate and 2 low priority recommendations relevant to current payroll and pension administration processes. All the recommendations have been accepted by management, and the management responses are noted within the report.

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