



# Meeting of the Audit and Risk Committee

## 08 November 2024 at 9.00 am

Held online

### Agenda

Item	Paper
1. Welcome & Apologies	
2. Approval of minutes of previous meeting on 27 September 2024	
3. Matters arising not covered elsewhere	
4. Declarations of interest	
5. <b>For information</b> Update on completion of final accounts 2023/24 Louise Allen, Head of Finance and Corporate Operations	Verbal
6. <b>For decision</b> Internal audit report management action follow up Elizabeth Young, Azets	Paper 1
7. <b>For discussion</b> Internal audit progress report Elizabeth Young, Azets	Paper 2
8. <b>For discussion</b> Strategic risk registers Louise Allen, Head of Finance and Corporate Operations	Paper 3



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9. **For information** **Paper 4**  
Procurement action plan  
Louise Allen, Head of Finance and Corporate Operations
10. **For information** **Paper 5**  
Information requests and complaints update  
Paul Davison, Information Manager
11. **AOCB**

**Motion to take the next item in confidential session**

12. Approval of confidential draft minutes of meeting 27 September 2024
13. **Date of next meeting:** 4 April 2025